**RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING**

**April 21, 2020**

Zoom Meeting Due to COVID-19 Stay at Home Emergency Orders

**Members in Attendance:**

Tim Bowersock – City of Mansfield Gary Frankhouse – My Prints and Paints

Stephen Carson – Wagner Peyser Helen McNamara – Opportunities for Ohioans with Disabilities

Dr. Dorey Diab – North Central State College Sharlene Neumann – Richland County JFS

Carl Neutzling – IBEW Electrical Union Traci Oswald – Avita Health Systems

Melody Pangborn – Adena Jenni Paramore – Directions Credit Union

Jim Phillips – InVitro Sonja Pluck – Madison Adult Education

Beth DeLaney – Mid-Ohio Spherion Sam VanCura – Total Performance Inc.

Matt McClester – Labor Rep Nikia Fletcher for Michele Meckes – Aspire

**Members Absent:**

Mary Bolin, Kelley Bush, Jeff Devito, Joe Kleinknecht, Zoi Romanchuk, John Sherels, Mandy Davis, Aaron Rasmus

**Workforce Development Board Staff:**

Teresa Alt – Administrative Staff

**Commissioners in Attendance:**

Darrell Banks – Richland County Doug Weisenauer – Crawford County

Tony Vero – Richland County Tim Ley – Crawford County

Marilyn John – Richland County

**OMJ Partners in Attendance:**

Cassandra Holt, Crawford County JFS Lori Bedson – Richland County OMJ

Carmen Torrence – Richland County JFS Angela Neef – Crawford County OMJ

Jill Gantt – ODJFS Mitch Jacobsen – Catalyst Life Services

Ike Hickman – Community Action Commission Linda Hess – North Central State College

Greg Timberlake – North Central State College

**Guests in Attendance:**

Kodey Kreglow – Richland County Board DD Michele Giess – Richland County DD Board

Gary George – Richland County Board DD Clint Knight – RCDG

Steve Russell – Mansfield Richland Public Library Jodie Perry – Chamber of Commerce

Katie Ellington – Richland Source

**Welcome / Introductions:**

Jenni Paramore called the meeting to order at 11:35 AM.

All members and guests introduced themselves via Zoom.

**Review/Approval of Minutes:**

Jenni asked members to review the minutes of the January 21, 2020 Full Board Meeting and the minutes of the February 18, 2020 Executive Committee meeting.

**Beth Delaney made a motion to approve the minutes. Steve Carson seconded the motion. The motion passed unanimously.**

**Fiscal Report:**

Carmen Torrence reviewed the Fiscal Report. Carmen stated as of March 31, 2020, there is an unobligated balance of SFY2019 funds of $196,056.19. The Area requested to move Dislocated worker funds to Adult funds so that they could be more easily obligated and spent. All funds should be obligated by September 30, 2020.

**Contract Extension:**

The Youth contract was approved last April for one year with the possibility of another year extension with Board approval. **Sam VanCura made a motion to extend the youth contract with Catalyst Life Services and Crawford County Job and Family Service for another year. Traci Oswald seconded the motion. The motion passed unanimously.**

**Youth Report:**

Mitch Jacobsen of Catalyst Life Services presented the Richland County Youth Report. There are currently 174 youth enrolled in their program. Mitch provided the adjusted annual performance report for PY 18 which was finalized in February.

|  |
| --- |
| **CCMEP WIOA Youth Richland Meets**  |
| *Youth Education, Training or Employment 2nd Quarter After Exit* | 75.0% | 50.5% |
| *Youth Education, Training or Employment 4th Quarter After Exit* | 64.8% | 47.1% |
| *Youth Median Earnings 2nd Quarter After Exit* | $2,838 | Baseline |
| *Youth Credential Attainment* | 43.9% | 27.9% |
| *Youth Measurable Skill Gains* | 40.2% | Baseline |

Mitch also discussed how the staff are working with participants given the stay at home order and school closings. They are attempting to maintain contact with school youth and encourage them to maintain their schoolwork. Out of school participants are encouraged to take advantage of the many retail positions that are still available as other industries are suffering. Staff participated in a webinar with ODJFS on best practices in engaging the juvenile offender population.

Angela Neef presented the Crawford County Youth Report. She stated there are currently 101 youth enrolled in their program. There are five pending enrollments. Five are in subsidized employment and nine are in unsubsidized employment. Seven are currently in vocational training, six are in GED classes and four have recently completed vocational training.

Angela also discussed the challenges of working with youth who are home due to the schools being closed. Staff are working from home, but maintaining contact with participants through text and private messaging through Facebook. All worksites have temperature logs and are taking temperatures prior to each shift.

**OhioMeansJobs / Career Services Report:**

Angela Neef presented the Crawford County report. They currently have 14 participants enrolled in training and career services.

She noted that the OMJ Center closed on March 18th. They are conducting eligibility over the phone and collecting documents as needed through alternate methods. From January 1st to March 31st, they had 835 visits and 505 individuals to the OMJ Center. Crawford County unemployment claims rose from 24 week ending 2/8/20 to 1,789 initial claims week ending 3/28/20. However, there are companies still hiring, such as GE, Bucyrus Lamp Plant. Using the OMJ Crawford County Facebook page, the posting reached over 35,000 people, with 522 shares.

Lori Bedson presented the Richland County report by providing the final adjusted performance report for PY 18 which is July 1, 2018- June 30, 2019. All measures were met, or performance exceeded the measures.

***Adult/Dislocated Worker***

|  |  |  |
| --- | --- | --- |
| **Performance Measure** | **PY 2018****Richland** | **PY 2018****“Meets” Standard** |
| **Adult**  |
| *Adult Employment 2nd Quarter After Exit* | 72.5% | 69.2%% |
| *Adult Employment 4th Quarter After Exit* | 78.0% | 68.4.0% |
| *Adult Median Earnings 2nd Quarter After Exit* | $4,915 | $4,297 |
| *Adult Retention* | N/A | N/A |
| *Adult Credential Attainment* | 79.1% | 73.5% |
| *Adult Measurable Skills Gain*  | 65.6% | Baseline |
| **Dislocated Worker** |
| *Dislocated Worker Employment 2nd Quarter After Exit* | 94.1% | 72.5.% |
| *Dislocated Worker Employment 4th Quarter After Exit* | 85.7% | 74.2% |
| *Dislocated Worker Median Earnings 2nd Quarter After Exit* | $9,775 | $6,117 |
| *Dislocated Worker Retention* | N/A | N/A |
| *Dislocated Worker Credential Attainment* | 100.0% | 79.7% |
| *Dislocated Worker Measurable Skills Gain*  | 87.5% | Baseline |

Lori reported the Richland County OMJ visits for PY2018:

1st quarter: 2,461 visits

2nd quarter: 2,423 visits

3rd quarter: 2,413 visits

4th quarter: 2,819 visits

The Richland OMJ Center has remained open with proper social distancing and cleaning procedures. There can only be 10 people in the Center and that includes the aide and receptionist. Most individuals are coming to the Center to complete their unemployment claims either by phone or by computer. The OMJ Center is one of the few public places that are still open to access computers and internet.

**Virtual Job Fair Interest**

Jenni asked the Board to look at the Virtual Job Fair website and the demo. Teresa shared that Franklin County is using it and purchased it before the stay at home orders were in place. Since the demand for the service has significantly increased, the price has also increased. It is $8,000 for one job fair and $54,000 for a year’s license to use it.

Beth Delaney asked the number of people using it before the stay at home orders and the number after. Teresa will get that information from Franklin County. Linda Hess suggested that internet access for job seekers should also be considered. Jenni asked the business community to provide feedback to her or Teresa regarding whether they would participate in a virtual job fair.

**Other Business:**

Jenni reminded members of the upcoming meetings.

The meeting adjourned at 12:10 PM.

Reported by:

Teresa Alt