

**RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING
JANUARY 19, 2016
THE GORMAN RUPP COMPANY, MANSFIELD OH**

Members in Attendance

Mary Bolin – My Town Partners
Tim Campbell – Dearman Moving & Storage
Lisa Clingan – Richland Bank
Johnny Givand – Regional Planning Commission
Jodie Perry – Richland Area Chamber of Commerce
Vanessa Shutler – United Way of Crawford County
John Wheeler – IB Tech

Tim Bowersock – City of Mansfield
Scott Childers – Midas Auto Service & Tires
Beth DeLaney – Spherion Staffing
Jenni Paramore – Directions Credit Union
Deb Schroeder – Allen Run Grain Farms
Sam VanCura – Total Performance Inc

Members Absent:

Steve Crall, Patricia Fisher, Neil Hergatt, Joe Kleinknecht, Carl Neutzling, Traci Oswald

Ohio Means Jobs Partners in Attendance

Christen Hutchison – Catalyst Life Services
Sharlene Neumann – Richland County JFS
Nanette Warnecke-Flood – Opportunities for Ohioans with Disabilities

Vicki Kane – Harmony House
Sonja Pluck – Madison Adult Education

OMJ Partners Absent:

Connie Coe, Dr. Diab, Holly Endicott, Mark Hardin, Julie Miller

Commissioners in Attendance

Marilyn John – Richland County
Gary Utt – Richland County
Tim Wert – Richland County

JFS Staff in Attendance

Lori Bedson – Richland County
Angela Neef – Crawford County

Marci Kopp – Richland County
Carmen Torrence – Richland County

Guests in Attendance

Barrett Thomas – Richland Community Development Group
Karen Seman – Richland Community Development Group
Patricia Harrelson – Richland County Children Services
Deb Boyer – Richland County Youth & Family Council
Bailey Fullwiler – Intern / Youth & Family Council
Teresa Alt – Richland County Youth & Family Council

Michelle Carver – Ohio Dept JFS
Rebecca Owens – Catholic Charities
Kevin Uhde – Mansfield City Schools Adult Ed
Diana Burns – North Central State College

Welcome / Call to Order / Approval of Minutes

Jenni called the meeting to order at 12:12 PM. Jenni welcomed members and guests in attendance. Jenni asked members to review the minutes of the November 17, 2015 Board meeting and December 15, 2015 Executive Committee meeting. Johnny made a motion to approve the minutes. Beth seconded the motion. The motion passed unanimously. Jenni introduced Barrett Thomas and Karen Seman. Both are working at Richland Community Development Group. Barrett is the director of Business Retention and Expansion and Karen is the Director of Workforce Development.

WIOA Implementation

Jenni reminded members that as of March 1, 2016, Richland County JFS staff will no longer be able to serve as staff to the board due to a possible conflict of interest. The Executive Board has been meeting and discussing its options and has agreed to appoint Teresa Alt and Richland County Youth and Family Council support staff to serve as staff to the Area 10 Workforce Development Board.

Teresa introduced herself and gave a brief overview of her experience as director of Huron County Job & Family Services (HCJFS). While director at HCJFS, she worked with Rapid Response funds, area employers and local training facilities during plant closings and mass lay-offs. She has been the director of Richland County Youth and Family Council since 2007. She frequently works with the competitive Request for Procurement (RFP) process. Deb Boyer works as support staff for the Youth and Family Council and will be helping to support the Workforce Development Board.

Sharlene stated it makes sense to coordinate services between the two boards because employment and maintaining employment are becoming more and more important to all agencies. Outcomes are now required for nearly all local agencies. She noted there are grant opportunities available that could benefit the board and Teresa will be able to bring that information to the board. Beth asked Teresa what the community can do to help her and she responded that will be an ongoing conversation.

Sharlene thanked the Commissioners in Richland and Crawford for their time and input into the discussion around staffing the board. She feels this is the right direction to go at this time and this is an exciting time for the area. Jenni stated she is also very excited and believes Teresa is the right person to lead the Workforce Development Board.

Jenni called for a vote. Beth made a motion to nominate Teresa Alt as the Executive Director of the Area 10 Workforce Development Board. Johnny seconded the motion. The motion passed unanimously.

By-Laws

Scott reviewed the By-Laws with members. He stated Lori gave him examples to work from and he used Columbia and Mahoning counties as his guide. The most notable change is removing the term limits for members. Sharlene made a motion to accept the new By-Laws. Lisa seconded the motion. The motion passed unanimously.

Youth Report

Christen reviewed the youth report for Richland and Crawford counties. She noted Catalyst Life Services and Richland County Courts are the 2 largest referral sources. There are currently 75 youth enrolled in the program – 61 from Richland County and 14 from Crawford County. They have enrolled 25 youth since November 2015. Sharlene asked Christen to explain the “pending” and “referred” numbers. She explained those youth have met with a specialist; however, they have not yet submitted all of their paperwork. Sharlene stated Catalyst has been the youth provider for 5-6 months now and asked if they are on target to meet their performance measures. Christen stated they are behind in enrollments and need to review their outcomes.

Fiscal Report

Carmen reviewed the fiscal report as of December 31, 2015 and stated the area has expended \$1,609,419.23. She noted the area has until September 30, 2016, to expend the State Fiscal Year 2016 funds.

Other Business

Jenni told members about a pre-apprenticeship program she learned about in Tuscarawas County and encouraged board members to identify how the board could work more with apprenticeship programs in the area.

Sharlene stated the Ohio Department of Job and Family Services (ODJFS) has identified the board needs one more representative from labor to meet the board composition requirement. Sharlene asked members for suggestions for nominees.

Lisa made a motion to adjourn the meeting. Deb seconded the motion. The motion passed unanimously.

The meeting adjourned at 12:56 PM.

Reported by:

Marci Kopp