

RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING
Executive Committee Meeting
August 16, 2016
Crawford County Job and Family Services, Bucyrus, OH

Members present

Jenni Paramore
Scott Childers
Steve Crall

Guests present

Lori Bedson
Carmen Torrence
Linda Bassett
Angela Neef
Gary Utt
Doug Weisenauer

Membership

Jenni explained that Tiffany Behrendsen has not attended a meeting in over a year and the bylaws state that a member should be removed for absence of three consecutive properly noticed meetings of the Board.

Jenni also explained that Leigh Bardige and John Sherels were approved by the County Commissioners as new business representatives. Scott made a motion to remove Tiffany Behrendsen as a business representative and add John Sherels and Leigh Bardige as business representatives. Steve seconded the motion. All present agreed and motion passed by voice vote.

Website proposals

There are three website proposals to consider, Spire Advertising, A-1 Printing Inc., and DRM Productions. There was some discussion about the differences in the proposals. It was suggested that an RFP be issued so that the proposals could be rated fairly based on criteria that is established. Another suggestion is to ask an independent third party subject matter expert to review the proposals and provide some feedback to the Board.

Procurement Process

There was discussion about the youth contract and provider, Catalyst. There is some concern about communication in Crawford County. Before WIOA law changed the youth program, Crawford County JFS staff were responsible for recruiting and eligibility. So there is some transition with Catalyst doing all of the 14 program elements. With all new vendors taking on a program such as WIOA youth services, there is a steep learning curve. It takes about a year to figure out the program and train staff. Staff turnover is another concern. The next steps to address these communication concerns is for Teresa to meet with Veronica, Catalyst, CEO. After that meeting, Veronica and her staff will arrange a meeting with Crawford County JFS staff.