**RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING**

**Executive Committee Meeting**

**August 16, 2017**

**ASPIRE, Hedges School**

**176 Hedges Street, Mansfield, Ohio**

**Members present**

Jenni Paramore

Tim Bowersock

Michele Meckes

Beth DeLaney

Gary Frankhouse

Dorey Diab

Denis M. Robinson, Sr.

Bob Neumann - Guest

Jenni called the meeting to order and thanked everyone for coming. Jenni thanked Bob Neumann for coming to the meeting and asked him to provide an update on the customized training request.

**Customized Training Request**

Bob reviewed the list of questions that were provided to him. Bob reported that the building passed inspection and will have 40 students enrolled. He has hired 17 employees and expects to have 20 employees eventually. He explained that the certification with the Floortime Center is a three year process. They are beginning the first phase of the process. They will be applying for their charter school status soon. At this time, they are working with local school districts to accept their children on the Autism or Jon Peterson scholarship. The Floortime training is developmental training rather than a traditional behavioral training model. The program will run 210 days per year. They have three interventional specialists, several aides, and teachers. The open house is set for Thursday from 5:00-7:00. He welcomed everyone to stop in and see the building.

Beth made a motion to approve the customized training request for up to $27,000. Time Bowersock seconded the motion. Teresa reminded the Board that there is a 10% match required per policy. All present agreed and motion passed.

**OMJ Certification – Crawford County**

Teresa explained that the Department of Labor has informed the Office of Workforce Development that all OhioMeansJobs Centers must be certified by July 1, 2017. A memo was received on July 26, 2017 clarifying that all centers must be certified by November 1, 2017. Teresa has been working with Angela from Crawford JFS to schedule the site visit. The visit is tentatively scheduled for September 8th. Teresa asked for volunteers to complete the certification review. Gary and Beth volunteered to complete the review. Angela has already secured Tina Snyder as a workforce partner volunteer.

**Partnership with Staffing Agencies Initiative**

Teresa also shared a memo from the Office of Workforce Development dated August 10, 2017 regarding a pilot program to explore enhancing partnership with staffing agencies. Tim made a motion to grant Teresa permission to submit a letter of interest to OWD by September 15th. Michele seconded the motion. All present agreed and the motion passed.

**Board meeting Organization**

Jenni explained that the full Board meeting will be organized differently to avoid confusion as to who is a voting member. The room will be set up similar to the set up for the Governor’s Workforce Board meetings. Voting members will be sitting around tables in a U shape. Guests or the general public will be sitting in rows facing the board. Only board members will have name tents. There will be one sign in sheet for Board members with their names on it. The other sign in sheet will be blank for visitors to fill in.

**Board Member Openings**

Jenni discussed the need to recruit more business members to the Board. Teresa stressed the need to engage Crawford County businesses. There was much discussion about the businesses that benefit from training funds participating with the Workforce Board as members or on committees. Beth made a motion to amend the bylaws to include some language that makes it clear that businesses that benefit from training funds are expected to participate on the Board or serve on Committees of the Board. Dorey seconded the motion. All present agreed and the motion passed.