**RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING**

**January 17, 2018**

**Mansfield Senior High**

**124 North Linden Road, Mansfield, OH 44906**

**Members in Attendance:**

Beth Delaney – Spherion Staffing Dr. Dorey Diab - North Central State College

Veronica Groff – Catalyst Life Services Michele Meckes- MCS ASPIRE

William Moore – Wagner Peyser Sharlene Neumann – Richland JFS

Traci Oswald- Avita Health Systems Jenni Paramore – Directions Credit Union

Denis Robinson- Akron Goodwill Sam VanCura – Total Performance, Inc.

**Members Absent:**

Tim Bowersock, Lisa Clingan, Gary Frankhouse, Patricia Fisher, Mark Hardin, Neil Hergatt, Leigh Hile, Joe Kleinknecht, Matt McClester, Helen McNamara, Carl Neutzling, Jim Phillips, Sonja Pluck, Zoi Romanchuk, and John Sherels.

**Workforce Development Board Staff:**

Teresa Alt- Administrative staff Deb Boyer – Administrative staff

**Commissioners in Attendance:**

Darrell Banks - Richland County Doug Weisenauer - Crawford County

Marilyn John – Richland County Mo Ressallat – Crawford County

Tony Vero – Richland County Jenny Vermillion – Crawford County

**OMJ Partners in Attendance:**

Angela Neef– Crawford JFS Mitch Jacobsen – Catalyst Life Services

Lori Bedson-Richland JFS Carmen Torrence – Richland JFS

Cassandra Holtzman – Crawford JFS

**Guests in Attendance:**

Karen Seman – RCDG Kevin Uhde - MCS ASPIRE

Linda Hess – NCSC Kodey Kreglow - Richland Newhope

Michel Smith - Richland Newhope Michele Giess – Richland Newhope

Rebecca Owens – Catholic Charities Scott Musser, Mansfield Senior High School

Brian Garverick, Mansfield Senior High School

**Welcome / Call to Order:**

Chair Jenni Paramore called the meeting to order at 11:40 A.M. Scott Musser, Assistant Principal of Career Technology at Mansfield Senior High School welcomed everyone to his building and offered to provide tours of his programs after the meeting.

**Approval of Minutes:**

Jenni asked members to review the minutes of the November 15, 2017 Full Board Meeting and the December 20, 2017 Executive Board Meeting.

**Traci Oswald made a motion to approve the minutes as presented, and Sam VanCura seconded the motion. The motion passed unanimously.**

**Ad Hoc Committee – Business Engagement and Vice Chair:**

Jenni Paramore asked anyone present that would be interested in serving on an Ad Hoc Business Engagement Committee, to email her. Jenni also noted that those interested do not have to be voting members of the Workforce Development Board. Jenni asked for nominations for the position of Board Vice Chair.

**Beth Delaney made a motion to nominate Dr. Dorey Diab as Vice Chair, and Sam VanCura seconded the motion. The motion was approved.**

**CCMEP Quarterly Report:**

Teresa Alt reviewed the first quarter CCMEP report. Teresa noted that since this was the first quarter report it provides the numbers served and demographics of the participants.

**First Quarter WIOA Performance Report:**

Teresa Alt reviewed the first quarter WIOA Performance reports for both Crawford and Richland Counties.

Again, with the first quarter report it describes number of participants and their demographics.

**Nontraditional Apprenticeships:**

Teresa reported that Sonja and Lisa from Madison Adult Education and Linda and Joyce from North Central State College, Karen and Teresa have been working on a medical assistant apprenticeship model to propose to the major health care employers. It is an exciting opportunity to help individuals to continue their career pathway and improve their wages.

**Fiscal Reports:**

Carmen Torrence presented the Richland and Crawford County detailed finance cost reports for period July 2017 – June 2018. Carmen noted that all funds were expended for fiscal year ending September 30, 2017. There also does not appear to be a problem with fully expending funds ending September 30, 2018 or September 30, 2019.

**Youth Reports:**

Mitch Jacobsen presented the Richland County Youth report. There are currently 179 participants being served with 49 total new PY17 enrollees. Barriers encountered include: 71 Ex-Offenders, 12 Homeless, 148 Low-income, 53 individuals with disabilities, 77 single parents, and 21 youth in foster care or aged out of the system. 58% are out- of school youth and 42% are in-school youth.

Angela Neef present the Crawford County Youth report for January 2018. There are 14 youth currently CCMEP WIOA enrolled, 5 new, 1 pending eligibility, 20 in follow up status, 5 TANF eligible, and 29 CCMEP TANF enrolled. Of those enrolled 5 are male and 9 are female. Barriers identified include: 8 are either pregnant or parenting, 10 are basic skills deficient, 4 have court involvement, 2 are individuals with disabilities, 6 are drop outs, 1 foster child, 1 is homeless, 5 have transportation issues, and 1 has substance abuse issues .

**OhioMeansJobs/Career Services Reports and Incumbent Worker Training Request:**

Angela Neef presented a brief summary of the OMJ Job order report from employers and OMJ Center Visit summary reports for the period of November 15, 2017 through January 16, 2018.

Lori Bedson presented a summary of the OMJ visit summary November 1, 2017 through December 31, 2107.

**Other Business:**

There was discussion about how to engage more businesses and get more business members to attend the meetings regularly. There was agreement that lunch meetings are better. There was a suggestion to consider quarterly full board meetings which would require the Executive Committee to meet the other months and make more decisions and be more active. These ideas will be discussed further at the Executive Committee and would require a change in the bylaws.

Meeting was adjourned at 1:10 P.M. Scott Musser provided a tour of the Career Tech areas at Mansfield Senior High School.

**Upcoming Workforce Development Board meeting:**

**February 15, 2018 8:00 A.M. – Executive Committee Meeting – Mid Ohio Spherion**

**March 21, 2018 8:00 A.M – Full Board Meeting – To be Determined**

Reported by:

Deb Boyer