**RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING**

**July 19, 2017**

**Bricklayers & Electrical Workers Union Hall**

**67 S. Walnut Street, Mansfield, OH**

**Members in Attendance:**

Scott Childers – Midas Auto Service & Tires Matt McClester – Field Rep Organized Labor

Gary Frankhouse – Crawford Partnership/Economic Development

Veronica Groff – Catalyst Life Services Carl Neutzling – Mansfield Area Electrical JATC

William Moore – Wagner Peyser Denis Robinson – Goodwill Industries of Akron

Sonja Pluck – Madison Adult Education Sam VanCura – Total Performance, Inc.

Jenni Paramore – Directions Credit Union

Nanette Warnecke-Flood – Opportunities for Ohioans with Disabilities

**Members Absent:**

Tim Bowersock, Lisa Clingan, Beth DeLaney, Dr. Dorey Diab, Patricia Fisher, Mark Hardin, Neil Hergatt, Leigh Hile, Joe Kleinknecht, Michele Meckes, Sharlene Neumann, Traci Oswald, Jim Phillips, Zoi Romanchuk, and John Sherels.

**Workforce Development Board Staff:**

Teresa Alt- Administrative staff Deb Boyer – Administrative staff

**Commissioners in Attendance:**

Darrell Banks - Richland County

Marilyn John – Richland County

Tony Vero – Richland County

**OMJ Partners in Attendance:**

Carmen Torrence – Richland JFS Cassandra Holtzmann – Crawford JFS

Angela Neef– Crawford JFS

**Guests in Attendance:**

Mary Bolin – Temp2Higher Karen Seman – RCDG

Linda Hess – NC State Rebecca Owens – Catholic Charities

Mitch Jacobsen – Catalyst Life Services Thomas Kluding –Ohio College Tech Prep

Laura Baker – Healthier Buckeye/Catalyst Johnny Givand – Regional Planning

Greg Timberlake – NC State Martin Dzugan – Pioneer Adult Ed

Kevin Uhde – Mansfield City Schools Tina Snyder – Pioneer Adult Ed

Helen McNamara, OOD Dan Dickman, Catalyst Life Services/HBC

**Welcome / Call to Order**

Chair Jenni Paramore called the meeting to order at 8:03 A.M.

**Approval of Minutes**

Jenni asked members to review the minutes of the May 17, 2017 Full Board Meeting and June 21, 2017 Executive Board Meeting minutes.

**Sam VanCura made a motion to approve the minutes as presented, and Matt McClester seconded the motion. The motion passed unanimously.**

**Workforce Development Equipment and Facility Grant**

Greg Timberlake provided an overview on the Workforce Development Equipment and Facility grant from Ohio Department of Job and Family Services. The goal of the grant is to stimulate new apprenticeships in the region. Areas of interest are millwrights and tool and die. If any businesses are interested in participating and sponsoring an apprenticeship, contact Linda Hess.

North Central State College is waiting on the Memorandum of Understanding to be signed and executed before they can begin to work on the grant. Once they are operational, they will provide written communication that can be posted on the website.

**Healthier Buckeye Council Pilot Grant Continuation**

Karen Seman updated the Board on the Healthier Buckeye Pilot Grant which has been extended to December 31st, 2017 thanks to the hard work of Representative Mark Romanchuk. Mark ensured that there was language in the budget bill to continue this grant until December 31st, 2017. Because of the time frame, stackable certificates are being strongly encouraged as the training must be completed by the end of December. Karen is working with some companies on incumbent worker training utilizing the HBC grant funds. If other companies are interested, please contact Karen Seman. The next Healthier Buckeye Council meeting is July 26th at 11:30 at Progress Industries.

**Fiscal Reports**

Carmen Torrence presented the Crawford and Richland Counties detailed finance cost reports for period July 2016 – June 2017. Carmen noted that Crawford County has a balance of $520.19 in Admin Dislocated Worker for SFY16 WIOA as of June 30, 2017. Crawford Budget: $181,521.72, Expended $181,001.53 leaving a balance of $520.19.

**Youth Report**

Mitch Jacobsen presented the Youth report. There are one hundred and three eligible and ninety who are enrolled in WIOA Youth program in Richland County. 34 In school youth, 56 Out of school. Thirty-seven youth are employed in Richland County. Mitch also reported difficulty with placing youth at specific employers or specific jobs.

Mitch suggested that we need a targeted campaign to employers to understand the WIOA Youth program.

Mitch also noted that when an individual changes employers, for better pay, better growth, etc. that is good but the numbers take a hit on other end when job attendance is reported. Maintaining employment is a challenge due to a number of barriers. Transportation and daycare are often mentioned as a barrier. This demographic is younger, possibly with no family support system, primarily 18, 19, 20 year olds.

There is a high need for transportation and childcare in Crawford County also. It is challenging to recruit child care providers. Daycare center reimbursement rates are not high enough to maintain professional staffing. To help address transportation issues buses will have bike racks. Richland County Public Health will purchase bike racks. Healthier Buckeye has also purchased 3 bikes for individuals enrolled in that program to help assist in getting them to and from work. Tony Vero noted that they are open for suggestions on how to improve transportation services and address any barriers. Any suggestions may be forwarded to Tony Vero or Karen Seman.

**OhioMeansJobs/Career Services Reports**

Angela Neef presented a brief summary of the Crawford Youth program for July 2017. She also reviewed the OMJ Job order report from employers and OMJ Center Visit summary reports. Angela stated that they have new branding items on display in the center and are planning an Open House to promote the OMJ Center near the end of summer.

She also distributed an article from the Bucyrus Telegraph Forum about the recent Resource fair. Angela noted that 25 individuals got to spend time with each employer.

There was no report from Richland County.

**Other Business**

Jenni Paramore discussed the continued need as identified by employers for Job Readiness skills. Jenni noted different providers provide different programs, some provide classes or more intensive case management. Others only provide this instruction to the specific demographic that they serve. The Board would like to continue to assess these services and the need as identified by employers.

Jenni discussed the bylaws and the annual evaluation of the Director. At this time, the Director and Staff to the Board were excused for discussion. No action was taken. The issue was tabled for now.

Meeting was adjourned at 9:15 A.M.

**Upcoming Workforce Development Board meeting:**

August 16, 2017 8:00 A.M. – 9:00 A.M. Workforce Development Board Executive meeting. ASPIRE ~ Mansfield City Adult and Community Education Center, 176 Hedges Street, Mansfield, OH.

September 20, 2017 8:00 A.M.-9:00 A.M. Workforce Development Full Board meeting. Crawford County Success Center, 130 North Walnut Street, Bucyrus, OH.

Reported by:

Deb Boyer