# Area 10 Richland-Crawford Workforce Development Board October 19, 2021 at 11:30 A.M. The Rehab Center 270 Sterkel Blvd. Mansfield Ohio 44907

## **AGENDA**

Call to Order 11:30 A.M.

Jenni Paramore

Welcome

Jenni Paramore

The 3E Project, Catholic Charities

Brian Hunt,

**Steve Cummins MEC** 

Review/Approval of Minutes

Jenni Paramore

1. July 20, 2021, Full Board

2. August 17, 2021, Executive Board

3. September 21, 2021, Executive Board

Fiscal Report

Carmen Torrence

Monitoring Policy

Teresa Alt

Remote Meeting Policy

Teresa Alt

Youth Reports

Angela Neef/Mitch Jacobsen

OhioMeansJobs/Career Services Reports

A. Neef/L. Bedson

**Upcoming Executive Committee Meeting:** 

November 16, 2021 11:30 A.M. December 21, 2021 11:30 A.M.

Next FULL WDB Meeting:

January 18, 2022 11:30 A.M.



# Employer Benefits

- Reduced Absenteeism,
   Tardiness, & Turnover Costs
- Enhanced Employee Soft Skills (Training)
- Improved Employee Money Management
- Development of employees who are motivated, mindful, and responsible

# We Want To Help

## The 3E project aims to

Promote workforce stability through employee support, training, and coaching in tandem with jobsite leadership.

# Employee Benefits

- The building of a personal action plan
- The development of life skills such as time and money management
- Connection to a variety of support systems that help aid in the achievement of financial and professional success

"... from a business management perspective the information that bubbles to the top of my list has to do with the impact of the collaboration on my employees and the day to day operation of my company. With that in mind, I can state with confidence that our partnership with the Catholic Charities 3E Project has resulted in reduced absenteeism and reduced turnover."

- Steve Cummins, Vice President Mansfield Engineered Components



IN PARTNERSHIP WITH THE 3E COHORT:

CHUCK HAHN
CLEVELAND FINANCIAL GROUP

STEVE CUMMINS
MANSFEILD ENGINEERED
COMPONENTS

JENNI PARAMORE DIRECTIONS CREDIT UNION

HARRY CRUM ADORN APPEAL, LLC STEPHANIE MULHERIN DAIRY QUEEN EAST

JEAN TADDIE
RICHLAND COUNTY REGIONAL
PLANNING COMMISSION



# SCAN THE QR CODE OR CALL US FOR MORE INFO

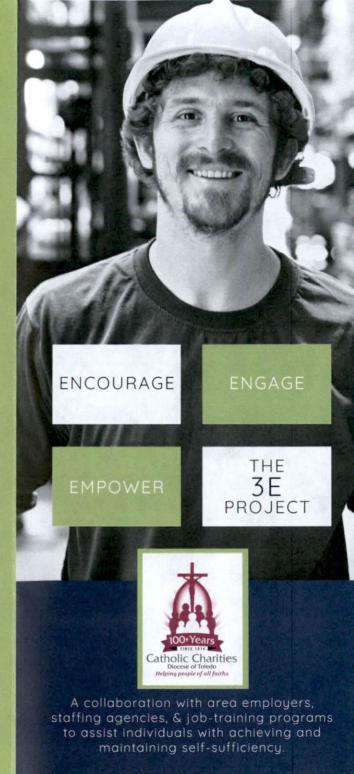
3E Project
Catholic Charities
2 Smith Ave
Mansfield, OH 44905

Brian C. Hunt
CES Program Coordinator
419-524-0733
bhunt@toledodiocese.org





catholiccharitiesnwo.org



#### Area 10

## RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING

July 20, 2021 - 11:30 AM

## Richland County Longview Center, 1495 W Longview Ave, Mansfield and available by

Zoom

## Members in Attendance

Tim Bowersock - City of Mansfield Jeremy Knisely - ODJFS Wagner Peyser Mandy Davis - Ohio Health Mansfield, Shelby (Zoom) Beth DeLaney - Mid-Ohio Spherion

Cassandra Holtzmann - Crawford County JFS Dr. Dorey Diab - North Central State College (Zoom)

Matt McClester - Labor Rep Carl Neutzling - IBEW Electrical Union

Traci Oswald – Avita Health Systems (Zoom) Melody Pangborn - Adena Corp

Sonia Pluck - Madison Adult Education Jenni Paramore - Directions Credit Union

Lori Bedson - Richland County JFS (proxy)

## Members Absent:

Jeff Devito, Gary Frankhouse, Miranda Jones, Helen McNamara, Nikia Fletcher, Jim Phillips, Charles Powell, Aaron Ramus, Zoi Romanchuk, Sam VanCura

## **Workforce Development Board Staff Present:**

Teresa Alt – Administrative Staff

## **OMJ Partners in Attendance:**

Lori Bedson - Richland County OMJ Carmen Torrence - Richland County JFS Angela Neef - Crawford County OMJ Marci Kopp - Richland County JFS Mitch Jacobsen – Catalyst Life Services Jill Gantt - ODJFS

Ike Hickman – Community Action

#### **Guests in Attendance:**

Linda Hess - North Central State College Rebecca Owens – Catholic Charities (Zoom) Sherri Tinch-Greter – Crawford Partnership Steve Russell - Mansfield/Richland Public Library

Kodey Kreglow - Richland Newhope

#### Welcome / Introductions:

Jenni called the meeting to order at 11:43 AM. She welcomed those in attendance and those attending via Zoom. Members and guests introduced themselves.

## Review / Approval of Minutes:

Jenni asked members to review the minutes of the April 20, 2021 Full Board meeting and the minutes of the May 18, 2021, and June 15, 2021 executive committee meeting minutes.

Beth DeLaney made a motion to approve the minutes. Melody Pangborn seconded the motion. The motion passed unanimously.

## Fiscal Report:

Carmen Torrence presented the Fiscal Report for the period ending June 30, 2021. She stated the Area received \$3,372,865 and has a balance of \$418,186.76. The Area could return approximately \$173,000 to the state if obligations come in less than anticipated.

Carmen reviewed the detailed financial costs for each county. Linda Hess asked about the completion rate for the truck driving schools. Lori Bedson responded that Great Lakes Truck Driving School has a very strong placement rate. She noted she has not received their 2020 report yet; however, the most recent report showed a 90% placement rate. Linda asked where the school is located and Lori responded they are out of Columbia Station.

Sonja Pluck stated that Madison had tried working with Great Lakes Truck Driving School in the past so that students could complete their classroom work locally, then would only have to travel to Columbia Station for the behind-the-wheel training. Angela Neef noted that Pioneer Career and Technology Center had tried that also. Sonja stated she would reach out to the facility again to see if they can work together to provide classroom training locally.

#### **Business Outreach Reports:**

Crawford Partnership for Education & Economic Development

Sherri Tinch-Greter provided an update on 'Community Opportunity.' She reported there are nearly 2,700 students and almost 360 companies registered on the website. Sherri stated that she has been getting out into the community more and will even be attending a kindergarten registration.

Cassandra Holtzman asked about co-branding with the OMJ center. Sherri said she would work with their marketing team.

#### Thomas P. Miller & Associates

Teresa stated the contract with TPM & Associates has ended. A copy of their final report has been provided to all members for their review.

## North End Community Improvement Collaborative

Teresa stated the contract with NECIC has also ended. If Crystal provides a final report, she will e-mail it out to all members.

## **Youth Reports:**

#### Richland County

Mitch Jacobsen presented the Catalyst Life Services report for Richland County youth. He reported they are currently serving 66 in-school youth and 56 out-of-school youth. Basic skills deficiency is the biggest barrier for youth in the WIOA program. There are currently 41 youth enrolled in paid work experience.

## **Crawford County**

Angela Neef gave an update on the Crawford County WIOA youth program. There are currently 32 youth enrolled in the program. She stated Crawford County is also administering a TANF summer jobs program and received 29 applications from youth.

## OhioMeansJobs / Career Services Reports:

## **Crawford County**

Angela Neef presented the Crawford County OMJ report for the period April through June 2021. She stated the numbers have increased slightly from last quarter; however, they are still down from previous years. She stated they are encouraging the use of the OMJ through an increased social media presence, more advertising, and more in-person events.

#### Richland County

Lori Bedson reviewed the Richland County OMJ report for the April through June 2021 period. She stated they have served 40 individuals with training services and provided 28 general PRC services. The Richland County OMJ hosted 16 open recruitment sessions for employers.

Beth asked if the short-term training/education assistance is immediate or if the individual is required to wait and Lori responded the individual generally receives assistance within 24-48 hours.

## **Annual WIOA Performance Report PY2019:**

Teresa reviewed the performance report that was distributed to members. This report goes back to July 1, 2018. She noted there is an abundance of in-school youth participants. She asked members if they prefer to focus on meeting

performance goals or working with youth to get them to work. Teresa noted that utilizing the TANF/YFC summer employment program has been a good way to meet performance goals while also getting the youth employed.

Sonja Pluck stated that it is great to be able to get the youth employed. Teresa noted that the area must also be able to meet performance goals to ensure future funding. Jill noted that the TANF/YFC summer employment program sounds like the ideal program to meet both needs.

#### **Employment Incentive Program**

Teresa noted that the Employment Incentive Program has been added back into the state budget. This program will hopefully provide incentives to employers, employees and OMJ centers.

## Job fairs, Tech Cred & Shared Services Updates

Jill Gantt shared that there will be a Workforce Summit on August 2. She also noted there will be a job fair on September 17 at Pioneer Career & Technology Center.

Jill noted the Tech Cred program has changed from 18 months to 12 months to complete the training. She noted that employers no longer have to name everyone that's going to the training, but once the training is complete the employer has to provide the names of those that completed the training. Employers have six weeks to submit documentation.

Linda Hess stated that prospective employees can be trained through Tech Cred as long as they are hired at/before the completion of the training.

Upcoming meeting dates:

## **Executive Committee Meeting:**

August 17, 2021, 11:30 AM – TBD September 21, 2021, 11:30 AM – TBD

#### **Full Board Meeting:**

October 19, 2021, 11:30 AM - TBD

Meeting adjourned at 12:56 pm.

Reported by: Marci Kopp

## RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING

# Executive Committee Meeting Tuesday, August 17, 2021 11:30 A.M. Zoom meeting/Job and Family Services

Tim Bowersock
Dorey Diab
Lori Bedson
Angel Neef
Mitch Jacobsen
Jill Gantt

Crystal Davis-Weese Clint Knight Sherri Tinch-Greter Nikia Fletcher Sharlene Neumann

## Welcome and introductions

Teresa Alt

## **Business Outreach Grant Reports**

Crystal discussed a partnership with Ohio Health in which young people between the ages of 18 and 23 are recruited to work at Ohio Health starting at \$15 per hour with the opportunity to further their education through Strayer to earn a certificate or up to an associate degree. There were 38 students on the call in which this program was presented. The first cohort begins on August 10<sup>th</sup>. NECIC is also working with six small businesses on low interest loans.

Crawford Partnership provided an update that includes 362 businesses on the platform and 2,695 students, with 93 profile users and 109 job postings. Community Opportunities platform has a resume template now.

## **RESEA Update**

Teresa provided an overview of the performance report that was shared by ODJFS. Angela reports that their staff have access to the program now. The main concern for Richland and Crawford is the number of people available to select. ODJFS sends a spreadsheet with the number of potential participants. The goal for Richland is to select nine individuals per week. However, for the last four weeks, only four applicants were available to select. The same issue is true for Crawford. There are not enough applicants to choose on the report which will make it difficult to hit the target number of participants served.

## **Performance Reports**

The unadjusted fourth quarter preliminary report was reviewed and discussed. Adult credential attainment measure is just slightly under the acceptable standard. Employment second quarter after exit for dislocated workers is under the standard. Due to the low number of participants, this will be a failed measure. This measure was affected by the pandemic closures. The CCMEP Youth credential attainment measure

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is under the success level, but Mitch believes that they can do some data clean up. He also believes that he found a glitch that affects the measure if the youth is continuing to post-secondary education.

## **Brainstorm Session Discretionary Funds**

The discussion revolved around how to motivate people to work and to engage in training to improve their skills and earning power. The pandemic unemployment compensation will end in early September. The three major barriers to employer were discussed and identified as housing challenges, transportation challenges, and low wages.

A wage study was completed a few years ago. The wages of employers have increased, but they are still far behind the major metro areas. There are many people traveling to Cleveland and Columbus for those higher wages.

Deanna joined the conversation and suggested a survey or study to find out why people are not working. Other issues discussed were marketing campaigns and branding campaigns to educate residents and others outside the area what opportunities are available in this region.

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## RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING

Executive Committee Meeting
Tuesday, September 21, 2021
11:30 A.M.
Zoom meeting/Job and Family Services

Tim Bowersocks
Jenni Paramore
Dorey Diab
Lori Bedson
Angel Neef

Mitch Jacobsen Beth Delaney Clint Knight Jill Gantt Nikia Fletcher

Welcome and introductions

Teresa Alt

**Business Outreach Grant Reports** 

There was no report given.

## Bylaw review - remote meetings/interactive video conference

Teresa shared that the Ohio Revised Code now allows Workforce Boards to satisfy open meeting requirements by convening remotely in an interactive teleconference or videoconference. There are conditions that must be met. The conditions were discussed. Some of the boards are developing a policy to address the conditions. The draft rule is suggesting that it should be a bylaw change. Teresa will develop a policy for review at the full board meeting in October. If the Ohio Administrative Code requires it in the bylaws, they will be amended at that time.

## Brainstorm session discretionary funds/Work incentive programs

The committee reviewed a draft return to work incentive policy. There was robust conversation about the number of incentives that employers are issuing and the results. Beth shared that she is reading an article that discusses the lack of workers and the reasons for it. She will share the article for everyone to review. There are strategies in the article to address the various reasons that people are not participating in the labor force. Beth shared that there is a trend of people just working one day and not returning. Lori, Angela, and Teresa listened to the feedback and will work on a revision to email to Executive Committee members before the next meeting.

Teresa reminded everyone that the Top Job survey is open and to encourage all business owners to complete it. Next meeting is a full board meeting on October 19, 2021.

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SFY '21 WIOA as of:	Serial District	9/30/2021	Final										
WIOA Area 10		Area	Area	Area	FA	FA		Richland			Crawford	Crassford	Crawford
Funding Source	Light	Budget	Expended	Balance	Budget	Expended	Balance	Budget	Expended	Balance	Budget	Expended	Balance
Adult Admin	Sep-21	108,674.00	90,425.50	18,248.50	57,338.38	57,338.38	0.00	39,218.52	22,182.57	17,035.95	12,117.10	10,904.55	1,212.5
Adult	Sep-21	979,079.00	979,079.00	0.00	3,552.00	3,552.00	0.00	742,210.46	742,210.46	0.00	233,316.54	233,316.54	0.00
Admin Dislocated Worker	Sep-21	64,549.37	45,944.50	18,604.87	36,326,87	36,326.87	0.00	20,153.86	9,358.60	10,795.26	8,068.64	259.03	7,809.61
Dislocated Worker	Sep-21	619,665.63	472,132.62	147,533.01	2,368.00	2,368.00	0.00	453,612.87	355,548.99	98,063.88	163,684.76	114,215.63	49,469,13
CCMEP Admin Youth	Sep-21	107,569.00	90,137.61	17,431.39	91,074.44	78,341.50	12,732.94	0.00	0.00	0.00	16,494.56	11,796.11	4,698.45
CCMEP Youth	Sep-21	968,127.00	901,062.71	67,064.29	640,213.25	635,457.66	4,755.59	0.00	0.00	0.00	327,913.75	265,605.05	62,308.70
NDWG-Opioid #3 Grant	Mar 2.	225,201.00	113,837.74	111,363.26	0.00	0.00	0.00	112,400.00	43,458.12	68,941.88	112,801.00	70,379.62	42,421.38
Business Resource Networ	Dec-21	300,000.00	275,589.56	24,410.44	300,000,00	275,589.56	24,410.44	0.00	0.00	0.00	0.00	0.00	0.00
Totals		3,372,865.00	2,968,209,24	404.655.76	1,130,872.94	1.088.973.97	41,898,97	1.367,595.71	1,172,758,74	194,836,97	874,396,35	706.476.53	167,919.82

OTES:	Unspent Funds - Returned to State	Richland Total	125,895.09
	- Advisor de descripción - estas descripcion con con descripcion de securio - estas de constante de securio de	Fiscal Agent Total	17,488.53
		Crawford Total	125,498,44
		Area Total	268,882.06

SFY '22 WIOA as of:	ESSATION .	9/30/2021											
WIOA Area 10	Liquidation	Area	Area	Area	FA	FA	FA	Richland	Richland	Richland	Crawford	Crawford	Crawford
Funding Source	Lig.	Budget	Expended	Balance	Budget	Expended	Balance	Budget	Expended	Balance	Budget	Expended	Balance
Adult Admin	Sep-22	66,275.00	4,284.91	61,990.09	37,749.74	930.25	36,819.49	21,432.37	2,665.84	18,766.53	7,092.89	688.82	6,404.0
Adult	Sep-22	596,474.00	56,700.59	539,773.41	83,033.00	0.00	83,033.00	385,774.52	30,984.82	354,789.70	127,666.48	25,715.77	101,950.7
Admin Disiocated Worker	Sep-22	34,872.00	1,657,48	33,214.52	20,225.35	930.25	19,295.10	10,579.52	727.23	9,852.29	4,067.13	0.00	4,067.13
Dislocated Worker	Sep-22	313,842.89	13,232.70	300,610.19	50,206.00	0.00	50,206.00	190,428.81	10,949.70	179,479.11	73,208.08	2,283.00	70,925.08
CCMEP Admin Youth	Sep-22	56,302.00	2,044.64	54,257.36	37,951.61	930.26	37,021.35	0.00	0.00	0.00	18,350.39	1,114.38	17,236.0
CCMEP Youth	Sep-22	506,721.00	60,741.97	445,979.03	340,089.78	17,302.32	322,787.46	0.00	0.00	0.00	166,631.22	43,439.65	123,191.57
RESEA Program	Jun-22	102,644.39	3,151.08	99,493.31	0.00	0.00	0.00	74,632.67	2,206.78	72,425.89	28,011.72	944.30	27,067.42
	Sep-22												
Totals		1,677,131.28	141,813,37	1.535,317,91	569,255.48	20,093.08	549,162.40	682,847.89	47,534.37	635,313.52	425,027.91	74,185.92	350,841.99

NOTES:	

## Richland County Detailed Financial Costs

## Report Period: July - September 2021

Year to Date Period: July 2021 - September 2021

Totals 76,220.98 39,581.67 65,581.53 181,384.18

	A STATE OF THE STA	Report Period						Y-T-D				
	Case Management	IWT/OJT	I	ΓA/Support Srv		Totals		Case Management	T	IWT/OJT	ITA	/Support Sr
Adult	\$ 27,545.01		5	48,675.97	\$	76,220.98	Adult	\$ 27,545.01			\$	48,675.97
Dislocated Worker	\$ 20,035.99	\$	-   5	19,545.68	\$	39,581.67	Dislocated Worke	\$ 20,035.99	\$	-	8	19,545.68
Youth Catalyst	\$ 33,783.80	\$	-   5	31,797.73	\$	65,581.53	Youth Catalyst	\$ 33,783.80	S	-	\$	31,797.73
Totals	\$ 81,364.80	5	5	100,019.38	\$	181,384.18	Totals	\$ 81,364.80	5	-	5	100,019.38
ITA/Support Provi	iders	MTD Amoun	t  #	Participants			ITA/Support Pro	viders	YT	D Amount	# Pa	rticipants
Ross Medical Educa	ation						Ross Medical Edu					- Torpanio
Madison							Madison		T		T	**********
Great Lakes/Roadm	aster / Hamrick	\$ 43,065	.50	7			Great Lakes Truck	k Driving	\$	43,065.50	1	
North Central State	College						North Central Star		1		T	
Tri-Rivers Center		\$ 7,132	.00	2			Tri-Rivers Center		S	7,132.00	-	*************************
Campus Bookstore		\$ 5,928	.88	10			Campus Bookstore		S	5,928.88	1	
Knox County Caree	r Center	\$ 3,286	.12	l			Knox County Career Center		\$	3,286.12	T	
Fortis College		\$ 4,314	.00	1			Fortis College		S	4,314.00	1	
Central Ohio EMS	Fraining						Central Ohio EMS	Training				
Pioneer Career and	Technology Center						Pioneer Career an	d Technology Cente	r			
Ashland County We	st Holmes						Ashland County V	Charles to be seen the control to th	T			
Misc. Costs/Test Fee		\$ 66	.25	1			Misc. Costs/Test I	ees/Shots	S	66.25		
Uniforms/Shoes/Wo	rk Clothes	\$ 1,131	.90	7			Uniforms/Shoes/V	Vork Clothes	\$	1,131.90		
Capital Transportati	on						Capital Transporta	ation			1	
Hondros College		\$ 3,297	.00	2			Hondros College		S	3,297.00		
Catalyst Life Service		\$ 31,797	73	130			Catalyst Life Serv	ices	\$	31,797.73		1.3
Total ITA/Support	Providers	5 100,019	38	161			Total ITA/Suppo	rt Providers	5	100,019.38		16
IWT/OJT Provider	rs	MTD Amoun	t #	Participants			IWT/OJT Provid	lers	YT	D Amount	# Pa	rticipants
		\$ .		0					\$			The spanies
Total IWT/OJT Pr	oviders	5	-	0			Total IWT/OJT I	2 11				

## Crawford County Detailed Financial Costs

Report Period: July thru September 2021

Year to Date Period: July thru September 2021

			Report P	erio			100	Y-T-D								
	Case Management	1	WT/OJT	ITA	/Support Sry	Totals	100		Case	Management		IWT/OJT	ITA	/Support Srv		Totals
Adult	\$ 4,710.65	\$	2,689.50	\$	17,098.30	\$ 24,498.45		Adult	\$	4,710.65	\$	2,689.50	\$	17,098.30	\$	24,498.45
Adult under DW				\$	11,064.96	\$ 11,064.96		Adult under DW			\$		\$	11,064.96	\$	11,064.96
Dislocated Worker	\$ -	\$	2,469.00	S	2,283.00	\$ 4,752.00		Dislocated Worker	\$	•	\$	2,469.00	\$	2,283.00	\$	4,752.00
Youth	\$ 19,849.09	\$	-	\$	-	\$ 19,849.09		Youth	\$	19,849,09	S	-	\$		\$	19,849.09
Totals	\$ 24,559.74	5	5,158.50	5	30,446.26	\$ 60,164.50		Totals	\$	24,559.74	5	5,158,50	5	30,446.26	\$	60,164.50
ITA/Support Prov	riders	МТ	D Amount	# P	articipants			ITA/Support Prov	iders		YT	D Amount	# P	articipants		
Imlays Uniforms		S	210.75		1											
A Book Company		\$	406.40		1											
Follett Higher Ed		\$	856.70		2											
Tri Rivers Center		S	3,874.00		1											
Pioneer Career & T	Technology Center	\$	6,765.00		3											
Speedway		\$	72.00		1											
Marion Goodwill -	payroll	\$	18,133.97													
Client Reimb.		S	15.44		1											
Crawford County S	Sheriffs Office	\$	112.00		2											
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Total ITA/Suppor	T Providers	15	30,446.26		12			Tetal ITA/Suppor	t Prov	ders	2	-		0		
IWT/OJT Provide	ers	MT	D Amount	# P	articipants		100	IWT/OJT Provide	ers		YT	'D Amount	# P	articipants		
Galion, LLC		\$	5,158.50	1	2		1				-		-			
		1_		_							_		-			
		\$	-	-							-		-			
Total IWT/OJT P	roviders	5	5,158.50		2		Sec. of	Total IWT/OJT P	rovide	rs	15			0		

## Local Workforce Area #10 Policy Letter 04-10 on Program Monitoring and Oversight

Purpose: To meet the requirements of the Workforce Innovation and Opportunity Act.

**Background:** This policy describes the process for program monitoring and oversight which states each recipient and subrecipient must conduct regular oversight and monitoring of its subrecipients and providers of WIOA activities in order toto:

- 1) Determine whether or notwhether there is compliance with WIOA regulations, local policy, and other applicable laws and regulations; regulations.
- Provide technical assistance for continuous improvement.

#### Action:

The Local Workforce Area #10 Administrative Entity (Richland County Youth and Family Council) shall enter into an agreement with a professional WIOA monitor to complete a program monitoring site visit of the WIOA sub recipient and WIOA Youth providers within the first six months of each program year. The findings of the monitoring site visit shall be reported to the Richland-Crawford Workforce Development Board within 30 days of completion of the monitoring process.

The program monitoring process is as follows:

- 1) The Workforce Development Board Director will The professional WIOA monitor will contact the WIOA sub recipient and youth providers to schedule a program monitoring visit. The visit will include an entrance interview, interviews with the program manager and staff regarding program services, and a review of program files.
- 2) The Workforce Development Board Director The professional WIOA monitor will develop a report based on the findings of the program monitoring visit:
  - a) Youth Program Monitoring Visit Report: overview of program operations which includes a synopsis of the required elements, a determination of whether the 75% expenditure of funds on out-of-school youth is being met, 20% expenditure on work experience and a review of the provider's 5% exception policy; a review of the out-of-school youth files and in-school youth files; suggested recommendations; and the procedure for filing a corrective action plan.
  - b) Subrecipient Program Monitoring Visit Report: overview of program operations; adherence to local policies; review of Adult and Dislocated Worker files; suggested recommendations; and the procedure for filing a corrective action plan.

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- The Workforce Development Board Director The professional WIOA monitor will contact the subrecipient and youth providers to schedule an Exit Conference to review the report findings. If necessary, the sub recipient/youth provider will be informed that a corrective action plan needs to be submitted in writing to the Workforce Development Board within two weeks of the Exit Conference date. If the subrecipient or youth providers would like to request technical assistance in order toto respond to the findings of the monitoring visit, the technical assistance schedule will be developed during the Exit Conference so it can be included in the corrective action plan.
- Within ten days of receipt of the corrective action plan, the Workforce Development Board Director will schedule a follow up site visit (within 30 days of the completion date noted on the corrective action plan) to ensure the necessary actions have been carried out based on the timeline submitted in the plan.
- Within 30 days of receipt of a corrective action plan, the Workforce Development Board Director will submit copies of the Monitoring Report, the corrective action plan, and a notice of the date of the follow up site visit to the Local Area #10 Workforce Development Board Chair.
- 6) Within 30 days of the follow up site visit, the Workforce Development Board Director will submit a written report identifying the progress made on the corrective action plan to the Local Area #10 Workforce Development Board Chair.

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## Local Workforce Area #10 Policy Letter 10-21 on

## Virtual Videoconference or Teleconference Provision to Conduct Business

Purpose: To meet the requirements of the Workforce Innovation and Opportunity Act.

Background: This policy describes the process for conducting business through virtual video conference or teleconference as passed in Ohio's general assembly.

#### Action:

The Revised ORC section 6301.06 allows WDB members to satisfy open meeting requirements by convening remotely in an interactive teleconference or videoconference. The legislation sets the following conditions for remote meetings.

Board members must be allowed to vote and be counted for a quorum, by remote participation in an interactive tele or video conference.

The Board will identify a primary meeting location that is open and accessible to all members of the public, from which remote meetings can be observed. This location will be identified when the agenda is distributed.

The Board must ensure that all attendees at the primary meeting location can clearly hear and, in the case of a video conference, see the actions and discussion of all participating board members

Board member must be identifiable at any time when he/she speaks or acts during the remote meeting. Therefore, if a video conference, the camera must remain on. Votes will be taken by a roll call to ensure that each board member is identified.

Twenty five percent of the board members must be present at the meeting location. Workforce Director and staff will be present to ensure effective use of audio-visual equipment for anyone who attends a meeting in person.

No more than one board member can attend a meeting by teleconference from any given remote location to avoid un-observed discussion.

The meeting minutes will identify which member participated remotely, as well as the time frame of any late arrival, early departure, and/or interrupted participation.

Board members are expected to be physically located within the United States or its territories for participation in remote meetings.

All meeting related materials will be emailed to all board members and will be posted and accessible from the Board's website for the public and the media prior to the meeting or within 24 hours after the meeting.

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WIOA Newsletter 1st Quarter



## Workforce Innovation and Opportunity Act

Message from Assistant Director of Vocational Services, Stephanie Jakubick



The WIOA program has recently finished its annual summer employment programming, in which out-of-school youth

participated in paid work experiences for the duration of the summer. We felt the impact of the pandemic across our programs but are very grateful to our partner businesses who provide opportunities for our youth to work.

We expressed that appreciation with our annual Business Appreciation Breakfast, hosted at the Holiday Inn on September 1st. We had over 30 businesses in attendance and had guest speakers from Black Belt Pro Fitness, Salvation Army, and the Richland County Mental Health and Recovery Services Board.

These businesses are the backbone of our program and provide critical experiences for the participants of our programming. We are honored to have their assistance and support!

## **Business Appreciation Breakfast**

The CCMEP / WIOA Program and Success Unlimited Programs, a collaboration with Catalyst Life Services and Richland County Job & Family Services hosted their annual



Business Appreciation Breakfast on September 1st at the Holiday Inn. They recognized their business partners who employ participants of the CCMEP program, WIOA, and Success Unlimited programs. These programs assist individuals with barriers to their employment and educational goals to gain experience in their desired employment sector.

Mitch Jacobsen, Director of Vocational Services at Catalyst recognized the successes of these programs, "We've seen our participants experience tremendous growth in the workplace as a result of these partnerships. Participants learn skills needed for long-term success in employment settings. We are so proud of their accomplishments and their commitment to reaching their goals".

We appreciate these businesses who are serving as a (WEP) Work Experience Program work site whom are mentoring and employing our counties youth.

## **Work & Recovery Breakfast**



The Richland Area Chamber of Commerce and the Richland County Mental Health And Recovery Services Board hosted a 2 part breakfast series about Business & Recovery. They invited Mitch Jacobsen, Director of Vocational services to present at both meetings on October 8th and October 15th at Kingwood Center. These events highlighted the importance of being a recovery friendly business and featured speakers from Job & Family Services, NAMI, Catalyst Life Services, employees in recovery and employers. They demonstrated how work is such an important part of recovery and the workforce benefits from the loyalty these individuals feel when they

have an employer who supports them on that journey. They plan to continue these sessions and bring the employers looking to hire together with those in recovery ready to enter the workforce.

## **WIOA Success Stories**

## **Najee Morris**



14-year-old Najee Morris entered the program as a freshman at Ontario High School. He began working over the summer at the Mansfield YMCA through the WIOA program and has recently completed his CPR certification and lifeguarding course. The YMCA recently hired him on as lifeguard and he is now working part-time while enrolled in high school. He is an Honors student at Ontario High School, taking college chemistry and honors English. Furthermore, Najee was the 1st Runner Up in for the Young Entrepreneur's Academy, with his business 'Corporis Plus' specializing in protective equipment for athletes. Najee is currently enrolled in driver's education training and is researching college options with plans to major in Engineering. We are very proud of Najee's success within the program and look forward to great things from him in the future.

## **Katelynn Biggs**



22 year old Katelynn Biggs came to us in 2017 as a pregnant youth, who was a high school dropout, basic skills deficient and lacked transportation. With her time in the program, she obtained her GED, enrolled into Madison Adult into the Clinical Care Technologies Program while w orking full time employment. She graduated in March of this year with her STNA, phlebotomy and medical assisting certifications. She also received her medication administration certificate which gives her the ability to pass medications. Katelynn secured full time employment in April of this year at Pediatric Consultants of Mansfield as a medical assistant. "My employment specialist, Chelsea and Casey were big supporters in me and never gave up. They have made a big different in my life and have helped me and my family tremendously. Please keep doing what you're doing"

## **Current Enrollment Data**

119 - Total Enrolled 69 - In school 50 - Out of School 154 - Receiving follow-up services

29 -Active referrals

- **Barrier Data**
- 90-Basic Skills Deficient
  12-Youth School Drop out
  5-Foster Child
  1-Homeless
  12-Pregnant/Parenting
  28-Single Parent
  50-Lacks Transportation
  9-Subject to the Justice
  System
  23-Disablity

## **Program Successes**

39-Community Employment 28-Paid Work Site 7-Post-Secondary Education







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## Youth Program

OCTOBER 2021

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CCMEP WIOA ENROLLED	43 (42 OSY 1 ISY)					
NEW	15					
EXITED	4					
GLOBAL EXCLUSIONS						
PENDING	2					
TANF CO-ENROLLED	19					
CCMEP WIOA IN FOLLOW UP	24					
CCMEP TANF ONLY ENROLLED (ISY)	23					
TANF REGULAR	17					
YOUTH PROGRAM TOTAL	83					

ENROLLMENTS: We have 2 enrollments pending.

EXITS: 4 youth were exited, 3 into employment, 1 disengaged.

**EMPLOYMENT:** 13 are in subsidized employment, 17 are in unsubsidized employment.

**EDUCATION:** 11 are in post-secondary education. 10 are pursuing their GED.

	Youth Pr	rogram Enro	liments
50	A Death		
40	-		
30			
20	23		
10			
0			
K	Enrolled		
	CCMEP WIOA	CCMEP TANE	TANF Regular

Male	12
Female	31
Barriers at E	intry
Pregnant/Parenting	17
Court Involvement	11
Disability	2
Drop out	11
Foster child	3
Homeless	8
Basic Skills Deficient	30
Lacks Transportation	18

## TANF Summer Jobs Program Wraps Up September 30th

Applications received: 29Applications approved: 27

· Youth Placed: 19

Reasons for non-placement were either failure to show for orientation or failure to secure work permit.

4 youth chose to enroll into CCMEP at the end of the program.



Worksites Included: Area Schools, Champion Foods, Goodwill Store

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## worksites



Alpha Recovery – The Jericho House	Bucyrus Chamber of Commerce	Bucyrus Dental
Bucyrus City Schools	Bucyrus Public Library	Castle Auctions
Champion Foods	City of Bucyrus	Divine Style Boutique
The Edible Landscape	Gotcha Covered, Inc.	Holiday Inn Express
Hurst Auto Body	New Day Ministries	The Salvation Army
Scott Chiropractic Center	Walmart	Wynford Schools
Brothers Body & Equipment	City of Galion	Flashover Maintenance
Galion-Crestline Chamber of Commerce	Galion City Schools	Galion YMCA
Galion Goodwill Store	Galion Pointe	Galion Public Library
Sleep Inn Galion	G.M.C. Excavating & Trucking	H&K Watkins
Lifetouch	Oakstone Landscape	Ohio Heartland Community Action
Sara Beegle Childcare	Signature Healthcare	Tramec Sloan Inc.
Crestline Assistance Ministries Program	Crestline Childcare	Crestline Public Library
Elijah Gilliam Construction	Emmanuel's Bread Inc.	Freezer Fresh LLC
Main Street Grill	Sycamore Animal Hospital	James Finnegan Construction
Buckeye Central School	The Herald Inc.	Windy Ridge Pheasant Farm

## Youth spotlight

In June/July of this year, Austin completed his Paramedic Certification from Central Ohio EMS Training In Lexington/Lucas Ohio. He has been working for over a year at the Crestline Fire Department as an EMS/Firefighter and needed to earn the Paramedic Certification to be fully certified as a Paramedic for the Department.

He and his girlfriend have both successfully completed the CCMEP Youth Program and she is currently working as a LPN, while Austin is currently in the hiring process for the Galion Fire Department and hopes to get accepted for a position with them at the first of the year.

Austin has also shown a willingness to give back to the Youth Program by offering to provide job shadowing opportunities for future clients to see the tasks required to be an EMS/Paramedic first hand through a ride along program at the Fire Department.

I am very proud of Austin, for being an excellent client to work with but also turning around after earning his certifications and putting his new skills and talents to use within Crawford County. — Ben May, Youth Advisor





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## Performance

Crawford CDJF5

Unadjusted Quarterly PY 2020 Q4

7/1/2020 - 6/30/2021

UNADJUSTED Quarterly CCMEP Performance Report PY 2020 Q4 PRELIMINARY

Performance Measures		Lead Agency Denominator	Land Agency Rate	Statewide Sate	Aegotiated Lead Agency Standard
Education, Training or Employment 2nd Quarter after Exit Cohort Period: 7/1/2019-6/30/2020	15	22	68.2%	63.2%	67.0%
Education, Training or Employment 4th Quarter after Exit Cohort Period: 1/1/2019-12/31/2019	14	20	70.0%	67.3%	65.0%
Median Earnings 2nd Quarter after Exit  Cohort Period: 7/1/2019-6/30/2020		25	\$4,582	\$2,733	\$2,700
Credential Attainment  Cohort Period: 1/1/2019-12/31/2019	17	20	85.0%	37,4%	50.0%
Measurable Skill Gains † Cohort Period: 7/1/2020-6/30/2021	28	47	59.6%	41.1%	37.0%

Adjusted Lead Agency Standard	Unadjusted "Succest" Level	Lead Agency Results*
TBD	53.6%	TBD
TBD	52.0%	TEO
TBD	\$2,160	TBD
TBD	40.0%	TBD
TBD	29.6%	TBD

For delinitions of terms used in this report, see glassary starting on page 231.

• The Meson within SMI fastins rate represents the percentage of program participants who, during a program year, are in an education or training program that heads to a recognised postecondary credential employment and with the are showing measurable skill gainst toward such a credential or employment. MPCRTANT NOTE, participants in this measure have until the -ind of the program year (i.e., June 30, 2003) to show a skill gain.

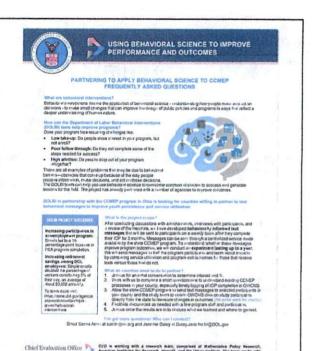
CCMEP WIOA Youth	Edu/Train/Employ 2nd Qtr after Exit		Edu/Train/Employ 4th Qtr after Exit			Median Earnings	Credential Attainment			Measurable Skill Gains			
Office	Num	Den	Rate	Num	Den	Rate	Rate	Num	Den	Rate	Num	Den	Rate
10-0-1 OhioMeansJobs Crawford County	8	9	88.9%	5	7	71.4%	\$6,946	5	7	71.4%	8	14	57.1%

# Engagement

We will be participating in a pilot project sponsored by the United States Department of Labor to determine what effect behavioral interventions have upon engagement and performance.

CCMEP Participants will be randomly selected by state staff to receive encouraging text messages once they have enrolled in the program.

The performance and engagement of the text recipients will be compared to non-recipients over the course of a year.



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## Crawford County

A proud partner of the American Job Center network

## OMJ CENTER & CAREER SERVICES

OCTOBER 2021

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3rd quarter of 2021 showed improvement in job center visits, with September 2021 finally surpassing January 2020.

#### JOB CENTER VISITS

July 1st, 2021 - September 30th, 2021

641 Visits

Top 5 Reasons for Visit

366 Individuals

1. Resource Room Assistance

65 New

2. Resource Room Self Service

301 Returning

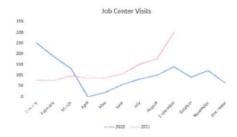
3. Work Activities Appointment

6 Veterans

4. Info on Unemployment

5. WIOA Adult Training Appointment

Description	CFIS	WCMS	Unique Count	Percentage
Total Clients	343	32	366	0
Male	159	19	172	46.99
Female	174	12	183	50
Did not Declare (Gender)	10	1	11	3.01
Veterans	6	0	6	1.64
Dislocated Worker	2	0	2	0.55
Listed a Disability	4	0	4	1.09
14-24 Years	62	12	69	18.85
25-54 Years	218	11	226	61.75
55 Years and Older	63	9	71	19.4
OWF/TANF Recipients	0	0	0	0
Employed	10	2	10	2.73
Unemployed	16	0	16	4.37
Did not Complete High School	20	2	20	5.46
High School Diploma/GED	56	3	56	15.3
Some College, No Degree	8	0	8	2.19
Associate Degree/Technical Degree	5	0	5	1.37
Bachelors Degree	1	0	1	0.27
Graduate Degree	2	0	2	0.55



## OUTREACH

We have started a pilot program with our public assistance unit:

- Creating direct linkage between recipients & job center
  - · Walk downs
  - · Phone calls
- · Initial goals:
  - · Increased job center visits
  - · Increased program enrollment
  - · Employment & retention
- · Starting small and collecting data
- No wrong person to talk to. Scripts cover basics of all programs.
- Some success already: 1<sup>st</sup> person referred now enrolled in youth program



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## SUCCESS STORY

Registered job seeker had been coming in for a couple of weeks looking for a job. He had 5 kids and just couldn't find a job that was a good fit for his family and him. I had helped him fill out 10 different applications on line and he had interviewed with 3 of the 10 including a staffing agency at our job center.

I then told him about an employer we had been working with and gave him the application to fill out and take out there. They interviewed him on the spot and hired him on the spot. He came back in to thank me for helping him. And he thinks he found his forever job. - Jill Stoffer, Clerical Specialist



## ADULTS ENROLLED (WIOA & NEG)

#### **Current Enrollments**

- 7 currently enrolled
- 2 are co-enrolled Opioid 3 Grant

## Training Programs

- 2 LPN
- 1 Physical Therapy Assistant
- 1 Welding
- 1 Medical Assistant
- 2 Phlebotomy
- 2 Work Experience (Opioid 3)

3 Exits July-September 2021

<u>Completers</u>
2 into employment

<u>Non-completers</u>
1 Global Exclusion



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## PERFORMANCE

	Area 10 Offices	UNADJUSTED Quarterly WIOA Performance Report PY 2020 Q4 - PRELIMINARY
L	是ATTEMED TO THE TOTAL TOTAL	

Adult	Employment 2nd Qtr after Exit		Employment 4th Qtr after Exit			Median Earnings	Crede	ential Atta	inment	Measurable Skill Gains			
Office	Num	Den	Rate	Num	Den	Rate	Rate	Num	Den	Rate	Num	Den	Rate
10-0-1 OhioMeansJobs Crawford County	20	27	74.1%	24	36	66.7%	\$8,211	11	14	78.6%	16	24	66.7%

Dislocated Worker	Employment 2nd Qtr after Exit		Employment 4th Qtr after Exit			Median Earnings	Credential Attainment			Measurable Skill Gains			
Office	Num	Den	Rate	Num	Den	Rate	Rate	Num	Den	Rate	Num	Den	Rate
10-0-1 OhioMeansJobs Crawford County	1	1	100.0%	1	2	50.0%	\$4,216	2	2	100.0%	0	1	0.0%





OhioMeansJobs Richland County Sharlene Neumann, Director 183 Park Avenue East Mansfield, Ohio 44902 419-774-5300 OhioMeansJobs Crawford
County
Cassandra Holtzmann,
Director
225 East Mary Street
Bucyrus, Ohio 44820
419-562-8066

NARRATIVE - OhioMeansJobs Richland PY 2021/QTR 1 (July 1, 2021 - September 30, 2021)

## WIOA Education & Training/Employment Services

• OMJ Richland assisted <u>37</u> individuals with WIOA education & training/employment services (actively enrolled in training during the quarter), expending \$68,221.65.

## TANF Prevention, Retention and Contingency (PRC) Services

- OMJ Richland provided <u>110</u> general PRC emergency services (<u>26</u> housing services, <u>16</u> transportation services and <u>13</u> utility services) for a total of \$<u>54,402.33</u> in general PRC services.
- OMJ Richland provided <u>5</u> TANF funded short-term education/employment supportive services for a total of <u>\$2,258.44</u> in services.

## **Employer Recruitments**

 OMJ Richland hosted <u>8</u> employer open recruiting sessions and/or employer training/interview follow up sessions (31 participants).

## OhioMeansJobs Center

- The OMJ Richland Center assisted <u>1,298</u> Resource Room visitors during July through September 2021.
- OMJ Richland/OSU Extension SNAP FoodWi\$e sessions were suspended due to the COVID-19 lockdown mandates. OMJ Richland has signed a Memorandum of Understanding with the OSU Extension in anticipation of reinstating SNAP FoodWi\$e sessions during PY 2021.
- The Adult Parole Authority Citizens Circle in-person meetings were suspended due to the COVID-19 lockdown mandates. Meetings have been conducted virtually during this period. The community representatives assisted <u>19</u> individuals during the quarter.

Submitted by:

Lori Bedson

Ohio Department of Job and Family Services

August Unemployment Rate

Ohio 5.4% U.S. 5.2%

Ohio Jobless Claims, October 3 - October 9



**Initial Jobless Claims** 

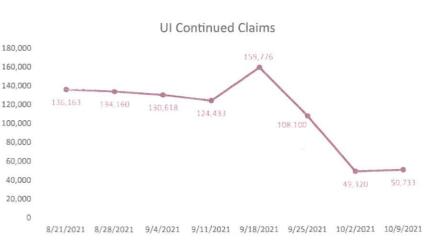
9,851
Traditional Unemployment

8-Week Average:

10,803 Traditional Unemployment

**Continued Jobless Claims** 

**50,733**Traditional Unemployment



8-Week Average: 111,663 Traditional Unemployment

60,584
Total Claims

**August Labor Force Participation Rate** 

Ohio **60.8%** U.S. **61.7%** 

## Ohio Jobless Claims for Sunday, October 3, 2021, through Saturday, October 9, 2021

This week, the Ohio Department of Job and Family Services (ODJFS) provided updated data on unemployment claims filed in Ohio the week of October 3-9, 2021. These statistics were shared with the U.S. Department of Labor.

Ohioans filed **9,851** initial traditional unemployment claims last week, which was **629** more than the previous week.

Ohioans filed **50,733 continued traditional unemployment claims** last week, which was **1,413** <u>more</u> than the previous week.

The total number of traditional claims filed from October 3-9, 2021, was 60,584.

Ohio's unemployment rate in August was **5.4%**. The national unemployment rate in August was **5.2%**. Ohio's labor force participation rate in August was **60.8%**. The national labor force participation rate in August was **61.7%**.

**Recovery Efforts:** While ODJFS continues to manage the state's unemployment program, it also has multiple initiatives under way to help spur Ohio's economic recovery. These include the Ohio To Work initiative to help displaced workers reskill and restart their careers, an \$8.5 million National Dislocated Worker Grant that will help unemployed workers and employers impacted by COVID-19, and a \$9.4 million grant to expand apprenticeship opportunities.

ODJFS works in partnership with local workforce development boards and local staff to provide employment and training services at 88 OhioMeansJobs centers throughout the state. Individuals can visit <a href="OhioMeansJobs.com">OhioMeansJobs.com</a> or contact their local OhioMeansJobs center to find and apply for job openings, take skill and career interest assessments, create or improve their resumes, and practice interviewing.

Employers can contact their nearest OhioMeansJobs center to get help finding skilled candidates for jobs, screening resumes, learning about federally funded tax credits or training programs, and more.

To find contact information for your nearest OhioMeansJobs center, visit <a href="OhioMeansJobs.com">OhioMeansJobs.com</a> and select "FIND A JOB CENTER" at the bottom of the page.

#### Additional Unemployment Information

ODJFS urges individuals to file their unemployment claims online, if possible, at <u>unemployment.ohio.gov</u>. All eligible Ohioans will receive their unemployment benefits retroactive to when they first applied.

Information about Unemployment Benefits: unemployment.ohio.gov

Filing for Unemployment Step-by-Step Guide: <a href="mailto:jfs.ohio.gov/ouio/pdf/QuickTipsAndStepByStepGuide.pdf">jfs.ohio.gov/ouio/pdf/QuickTipsAndStepByStepGuide.pdf</a>
As a reminder, mass layoff notices are posted at <a href="mailto:jfs.ohio.gov/warn/current.stm">jfs.ohio.gov/warn/current.stm</a>.

Ohio Department of Job and Family Services

August Unemployment Rate

Ohio 5.4% U.S. 5.2%

Ohio Jobless Claims, September 26 - October 2



**Initial Jobless Claims** 

9,222
Traditional Unemployment

8-Week Average:

10,782 Traditional Unemployment

## Continued Jobless Claims

49,320
Traditional Unemployment



8/14/2021 8/21/2021 8/28/2021 9/4/2021 9/11/2021 9/18/2021 9/25/2021 10/2/2021

8-Week Average: 123,165 Traditional Unemployment

**58,542**Total Claims

**August Labor Force Participation Rate** 

Ohio **60.8%** U.S. **61.7%** 

#### Ohio Jobless Claims for Sunday, September 26, 2021, through Saturday, October 2, 2021

This week, the Ohio Department of Job and Family Services (ODJFS) provided updated data on unemployment claims filed in Ohio the week of September 26-October 2, 2021. These statistics were shared with the U.S. Department of Labor.

Ohioans filed **9,222** initial traditional unemployment claims last week, which was **913** <u>fewer</u> than the previous week.

Ohioans filed **49,320 continued traditional unemployment claims** last week, which was **58,780** <u>fewer</u> than the previous week.

The total number of traditional claims filed from September 26 through October 2, 2021, was 58,542.

Ohio's unemployment rate in August was **5.4**%. The national unemployment rate in August was **5.2**%. Ohio's labor force participation rate in August was **60.8**%. The national labor force participation rate in August was **61.7**%.

**Recovery Efforts:** While ODJFS continues to manage the state's unemployment program, it also has multiple initiatives under way to help spur Ohio's economic recovery. These include the Ohio To Work initiative to help displaced workers reskill and restart their careers, an \$8.5 million National Dislocated Worker Grant that will help unemployed workers and employers impacted by COVID-19, and a \$9.4 million grant to expand apprenticeship opportunities.

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Employers can contact their nearest OhioMeansJobs center to get help finding skilled candidates for jobs, screening resumes, learning about federally funded tax credits or training programs, and more.

To find contact information for your nearest OhioMeansJobs center, visit OhioMeansJobs.com and select "FIND A JOB CENTER" at the bottom of the page.

#### Additional Unemployment Information

ODJFS urges individuals to file their unemployment claims online, if possible, at <u>unemployment.ohio.gov</u>. All eligible Ohioans will receive their unemployment benefits retroactive to when they first applied.

Information about Unemployment Benefits: unemployment.ohio.gov

Filing for Unemployment Step-by-Step Guide: <a href="mailto:jfs.ohio.gov/ouio/pdf/QuickTipsAndStepByStepGuide.pdf">jfs.ohio.gov/ouio/pdf/QuickTipsAndStepByStepGuide.pdf</a>
As a reminder, mass layoff notices are posted at <a href="mailto:jfs.ohio.gov/warn/current.stm">jfs.ohio.gov/warn/current.stm</a>.