

RICHLAND-CRAWFORD WORKFORCE DEVELOPMENT BOARD MEETING

September 20, 2016

Kee Hall, NC State

Members in Attendance

Tim Bowersock – City of Mansfield
Constance Coe – Experience Works
Steve Crall - Crawford Co Economic Development
Beth Delaney – Spherion Staffing
Dr. Dorey Diab – North Central State College
Veronica Groff – Catalyst Life Services
Joe Kleinknecht – Galion/Crestline Chamber
Zach Ludi – Wagner-Peyser

Matt McClester – Field Rep Organized Labor
Michele Meckes – Mansfield City ABLE
Sharlene Neumann – Richland County JFS
Traci Oswald – Avita Health Systems
Jenni Paramore – Directions Credit Union
Sonja Pluck – Madison Adult Education
Sam VanCura – Total Performance, Inc.
Nanette Warnecke-Flood – Opportunities for Ohioans with Disabilities

Members Absent:

Leigh Bardige, Tim Campbell, Scott Childers, Lisa Clingan, Patricia Fisher, Mark Hardin, Neil Hergatt, Vicki Kane, Carl Neutzling, Jodie Perry, Jim Phillips, Deb Schroeder, John Sherels, and John Wheeler

Workforce Development Board Staff:

Teresa Alt- Administrative staff

Deb Boyer – Administrative staff

Commissioners in Attendance

Jenny Vermillion - Crawford County
Douglas Weisenauer - Crawford County

Marilyn John - Richland County
Gary Utt - Richland County

OMJ Partners in Attendance

Angela Neef – Crawford County
William Moore – ODJFS/OWD

Mitch Jacobsen – Progress Industries

Guests in Attendance

Mary Bolin – Temp2Higher
Karen Seman – Richland Community Development Group
Thomas Kluding – Chief Administrator Ohio College Tech Prep
Heidi Orvosh-Kamenski – Consultant State Support Team
Kevin Uhde – Mansfield City Schools
Michel Smith – Richland Newhope
Cindy Wood – Ohio State, Mansfield
Allie Watson – Richland County Foundation

Terry Carter – First Call 211
Julie Frankl -NCOESC
Tyler Shinaberry - EPIK
Linda Hess - NCSC
Kodey Kreglow – Richland Newhope
Stephanie Jakubick – Catalyst Life Services
Nicole Wakeley – Ohio State, Mansfield
Jim Grubbs – Galion City Schools

Welcome / Call to Order / Approval of Minutes

Jenni called the meeting to order at 11:32 A.M. Jenni welcomed members and guests in attendance. Jenni welcomed new members Leigh Bardige and John Sherels. Jenni also announced the resignation of Tiffany Behrendsen. Neil Hergatt tenured his resignation as Vice-Chair of the Board but would like to stay on as a regular voting member. Jenni Paramore named Scott Childers as a candidate for the new Vice-Chair.

Beth DeLaney moved to nominate Scott Childers as the new Vice-Chair, and to allow Neil Hergatt to remain on the board as a voting member, and Sharlene Neumann seconded the motion. The motion passed unanimously.

Jenni asked members to review the minutes of the July 19, 2016 Board meeting and August 16, 2016 Executive Committee meeting.

Dr. Diab made a motion to approve the minutes as presented, and Connie Coe seconded the motion. The motion passed unanimously.

CCMEP Resolution

Teresa Alt gave a brief description and reminded the membership of the importance of the CCMEP Resolution. Teresa also noted that it is a transition that requires a lot of communication and effort to resolve areas of conflict between ODJFS and Department of Labor regarding the CCMEP regulations. There has been no recent updated guidance and the

resolution must be passed to ensure County JFS agencies receive their Temporary Assistance for Needy Families funds. Sharlene Neumann and Angela Neef reiterated the importance of the estimated four million dollars in TANF funds made available to the two counties. Mitch Jacobsen described some downsides to the new requirements. Sharlene Neumann noted that Catalyst is doing a great job addressing these new requirements especially within such a short period of time. Sharlene also noted that the Catalyst program is the most aggressive so far and the process is well in hand. Jenni read the proposed resolution to the membership.

Dr. Diab made a motion to move forward with the CCMEP collaboration and resolution, and Beth DeLaney seconded the motion. The motion passed with a roll call vote.

Jenni Paramore asked for a roll call vote

Voting Members			
	Name & Organization	Represents	Roll Call Vote
1	Paramore, Jenni***** Directions Credit Union	Business	Yea
2	Bardige, Leigh	Business	Absent
3	Bowersock, Tim, City of Mansfield	Economic Development	Yea
4	Campbell, Tim Dearman Moving & Storage	Business	Absent
5	Childers, Scott Midas Auto Service & Tires	Business	Yea/by proxy
6	Clingan, Lisa Richland Bank	Business	Absent
7	Coe, Constance Experience Works	Economic Development	Yea
8	Crall, Steve Crawford Co Economic Development	Economic Development	Yea
9	DeLaney, Beth Spherion Staffing	Business	Yea
10	Diab, Dorey North Central State College	Higher Education	Yea
11	Fisher, Patricia Care Companions of Ohio	Business	Absent
12	Groff, Veronica Catalyst Life Services	WIOA Youth	Abstain
13	Hardin, Mark Community Action Commission	Community based	Absent
14	Hergatt, Neil Hergatt Machine Inc	Business	Absent
15	Kane, Vicki Harmony House Homeless Shelter	Housing	Absent
16	Kleinknecht, Joe Galion/Crestline Chamber of Commerce	Business	Yea
17	Ludi, Zach Ohio Dept of Job & Family Services	Wagner Peyser	Abstain
18	McClester, Matt, Brick layers and allied craft workers #40	Labor	Yea
19	Meckes, Michele, Mansfield City Schools, ABLE	ABLE	Yea
20	Neumann, Sharlene RCJFS	Job and Family Services	Yea
21	Neutzling, Carl Mansfield Area Electrical JATC	Labor – Joint apprenticeship	Absent
22	Oswald, Traci Avita Health Systems	Business	Yea

23	<i>Perry, Jodie Richland Area Chamber of Commerce</i>	<i>Business</i>	<i>Absent</i>
24	<i>Phillips, Jim, PCW Glass</i>	<i>Business</i>	<i>Absent</i>
25	<i>Pluck, Sonja, Madison Adult Education</i>	<i>Education</i>	Yea
26	<i>Schroeder, Deb Allen Run Farms</i>	<i>Business</i>	<i>Absent</i>
27	<i>Sherels, John</i>	<i>Business</i>	<i>Absent</i>
28	<i>VanCura, Sam Total Performance, Inc.</i>	<i>Business</i>	Yea
29	<i>Warneck-Flood, Nanette, OOD</i>	<i>Title 1 Rehab Act</i>	Yea
30	<i>Wheeler, John IB Tech</i>	<i>Business</i>	<i>Absent</i>

Regional/Local Strategic Plan

Teresa introduced Nicole Wakeley (Human Resources) and Cindy Wood (Director of Development and Community Relations) from The Ohio State University, Mansfield campus. They have agreed to be the facilitators for the Workforce Development Board Area 10 Regional Strategic Plan. The regional plan will help guide the Area for the next four years in delivering a workforce plan that is customer focused on both job seeker and business, and is able to anticipate and respond to the needs of the regional economies. It is critical that all board members fully participate in the data collection process, strategy development and critical thinking of future needs of the regional economies. All Board meetings will include the full membership and will be working meetings through January 17, 2017, until the finalized plan is electronically submitted to ODJFS on January 31, 2017. Teresa will send out an Outlook invitation to the membership.

The proposed timeline is as follows:

Regional plan due to Ohio Department of Job and Family Services by January 31, 2017

Must be posted for public comment for 30 days prior to submission - December 15, 2016

September – data collection from employers, education providers, and OMJ center, etc.

October 11, 2016, 11:30 a.m.-1:30 p.m. ~ Data analysis workgroup – need volunteers, preferably 2 from education, 3 from business, and 1 from OMJ, 1 representative from regions’ chief elected officials

October 18, 2016, 11:30 a.m.-1:30 p.m. ~ Full Board meeting ~ Working session on Strategy Development

November 15, 2016, 11:30 a.m. – 1:30 p.m. ~ Full Board meeting ~ Working session on Strategy Development

December 13, 2016, 11:30 a.m. – 1:30 p.m. ~ Full Board meeting ~ final review of plan and posting of plan for public comment

December 15, 2016 ~ Plan posted on newly developed website for public comment for 30 days

January 17, 2017, 11:30 a.m. – 1:30 p.m. ~ Full Board meeting for final approval of plan, public comments will be reviewed and incorporated, if applicable

January 31, 2017 ~ Plan will be electronically submitted to ODJFS

Website Development Proposal Update

Three proposals were reviewed by the Executive Board, one proposal each from DRM, Spire, and A1. It was difficult to make a decision and the group asked for a Subject Matter Expert to review. Bill Danuloff volunteered to his time and talent as the subject matter expert. He suggested a Request for Proposal be posted so that scoring would be fair and consistent. A RFP was posted on the Richland County Youth and Family Council website and Crawford and Richland Counties Commissioners’ websites. Teresa has received some questions and one completed proposal already. The proposals are due on September 25, 2016. Website must be operational by mid-December for posting of the Regional/Local Strategic Plan for comment. Teresa asked for volunteers for a website rating committee and Kevin Uhde, Beth DeLaney and Karen Seman agreed to be on the rating committee.

Policy Discussion

A question from Angela Neef prompted a discussion regarding what an appropriate referral for a young adult, without a GED, asking for a job, would be. Should the Ohio Means Jobs Center staff and partners, youth providers, or adult providers push for a GED first? After some discussion a consensus was reached that the client should be strongly encouraged to have an academic assessment before making a decision whether to refer either to the WIOA Youth or Adult program or Ohio Means Jobs Center for job search assistance.

Youth Report

Mitch Jacobsen reported that out of 141 eligible youth, 132 completed at least one service. Twenty-three of the eligible youth are from Crawford County and one hundred and nine are from Richland County. Referral sources include Crawford and Richland County Job & Family Services, Schools, Catalyst Life Services, court, homeless shelters, human service providers and other. Barriers identified include court involvement, drop-out, homelessness, foster care, pregnant or parenting, disability, basic skills deficiency, and English language learner.

Fiscal Report

Teresa Alt reviewed the fiscal report as of August 31, 2016 and stated the area has expended \$1,175,459.00. She noted the area had until September 30, 2016, to expend the State Fiscal Year 2016 funds and that the SFY16 funds had been completely expended by June 30, 2016. Funding for State Fiscal Year 2017 has expended \$381,008.40 of the budgeted \$1,152,147.00 budget.

Other Business

Jenni announced that November 14-18, 2016 is National Apprenticeship Week. A program to make employers aware of the value of apprenticeships has been planned for November 15, 2016, beginning at 10:00 A.M. at Kehoe Hall, in Shelby. Jeanette from the Ohio Apprenticeship Council will be on hand to discuss the "Grow Your Own Workforce" program. Eric from MTD in Willard will share their valuable experiences with their existing apprenticeship program. The purpose of the event is to share and engage employers. The full Workforce Development Board will also be holding their Strategy Development work session at 11:30 a.m. at Kehoe Center immediately following the Apprenticeship program.

The meeting adjourned at 12:45 PM.

Reported by:

Deb Boyer